

~~CONFIDENTIAL~~

28 October 1957

MEMORANDUM OF AGREEMENT  
BETWEEN THE DIRECTOR OF TRAINING AND  
THE ASSISTANT DIRECTOR/CENTRAL REFERENCE

1. The Director of Training and the Assistant Director/Central Reference have agreed that the Library of the Office of Training shall be transferred to the Office of Central Reference library system.

2. The Director of Training will release six (6) ceiling slots to the Office of Central Reference. Mr. [REDACTED] GS-7, will be given a "C" designation and continue on duty in the library.

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3. In order to facilitate continuity in service, the Director of Training will assign Mr. [REDACTED] now on duty in the OTR Library, to work for a reasonable period with Mr. [REDACTED] who has been designated by the AD/CR as acting head of the Library effective 4 November 1957. Since these two individuals do not desire to continue in library work with the Agency, they will be made available by OTR for reassignment and will be given the time necessary for interviews in connection with prospective assignments.

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4. The Assistant Director/Central Reference will immediately assign personnel to complete the complement of the Library and will assume responsibility for providing effective library support for the Office of Training as of Monday, 4 November.

/S/ M Baird 10/29/57  
Matthew Baird  
Director of Training

/S/ Paul A. Borel 10/30/57  
Paul A. Borel  
Assistant Director  
Central Reference

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